



Phone: +91 7432 991235, +91 3472 295189 EMAIL : srlmahavidyalaya@rediffmail.com

Website: www.srlm.ac.in

Sudhiranjan Lahiri Mahavidyalaya

(Accredited by NAAC)

ESTD 1966

(Affiliated to the University of Kalyani & Approved by the UGC under section 2 (f) & 12B)

P.O. - MAJDIA, DIST. NADIA PIN – 741507 WEST BENGAL, INDIA.

Memo No: SRLM/ID-CARD/NIT-02/2024

Date: 29.08.2024

NOTICE INVITING SEALED TENDER FOR THE WORKS DETAILED IN THE TABLE BELOW.

Sealed Tenders are invited from the reputed and bonafide Vendor/Authorized Distributor/ Traderer of similar works through Speed Post for the printing of Student Identity Cards for the student of the College.

Works Details

Sl. No.	Name of the item	Quantity	Processing fees	Period of completion of supply	Eligibility of the Bidders
1.	Student Identity Cards for the Session 2024-2025 with College name & address printed on hanging ribbon	Tentatively 2000 (two thousand)	Rs.150 (non- refundable)	30 days	Open to all bidders having credential of similar nature of job in College/University/ other Institution.

Terms and Conditions:

1. The quotations are to be submitted in a sealed envelope by speed post (as Annexure I) for the above item as per specification and other requirements as mention above. The envelop should be subscribed with “ **Tender for Student ID Cards**” and the NIT No. with date
2. Sample required to collect from the Principals office before submission of quotation
3. The unit price of the ID card with digitally printed hanging ribbon is to be quoted inclusive of all taxes and delivery & other charges.
4. The tender document can be downloaded from the college website : <https://srlm.ac.in>
5. The price is to be quoted in Indian Rupees only and price / rates in the quotation must be quoted both in figure and words.
6. Quotations received after the given date and time will not be accepted
7. Self-attested copies of last IT return, valid Trade License, PAN Card and GST registration certificate are required to be submitted along with the quotation.
8. The deadline for submission of quotation is 12.09.2024 up to 5 PM.
9. Quotation shall be valid for at least three months from the date of opening the quotation.



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10. The college authority reserves the right to reject or accept any quotations without assigning any reason whatsoever.
11. The place of delivery Sudhiranjan Lahiri Mahavidyalaya, Majdia, Nadia, Pin-741507.
12. Payment
13. The items are to be supplied at the College office of Sudhiranjan Lahiri Mahavidyalaya, Majdia, Nadia, and door step delivery without any extra cost.
14. Items should be supplied within 30(thirty days) days from the placement of orders failing which orders are liable to be cancelled.
15. All taxes and charges as admissible will be deducted from the bills
16. The college authority reserves the right to decrease or increase the number of the tender items as per requirement while placing the order and after placing the order whatsoever.
17. **No advance amount will be paid to the Bidder, payment process will be initiated after successfully delivered the tender items. All payment will be done only by NEFT or by Bank Transfer.**
18. **Regrettably, individuals serving in the college or associated with the college are ineligible to participate in the tender.**

DR. DIPANKAR GHOSH
PRINCIPAL
Sudhiranjan Lahiri Mahavidyalaya
MAJDIA, NADIA



(Dr. Dipankar Ghosh)
Principal

Copy forwarded for necessary information and necessary action to:-

1. The President, Governing Body for kind information;
2. The Convener, Purchase Committee for information and record;
3. College Website
4. The Bursar for information and record
5. Accountant and Cashier for information;
6. Sri Arup Biswas for ensuring wide circulation;
7. College notice board and college gate;
8. Guards.



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Annexure I APPLICATION FORMAT

*(To be furnished in the Company's official letter pad with full address and contact no etc.,
otherwise it will be treated as cancelled)*

To

The Principal
Sudhiranjan Lahiri Mahavidyalaya
Post: Majdia
Dist: Nadia
Pin: 741507

Sub: Tender for Supply of Student Identity Cards of S. R. L. Mahavidyalaya, Majdia, Nadia

Ref:- Tender Memo No.

Dear Sir,

I/We, the undersigned, have carefully gone through and understood the nature of works/item to be supplied, their specifications as well as the guidelines related to the aforementioned items/works as specified in the tender document. i/we hereby offer to execute the work as specified at the rates mentioned in my/our quotation in accordance with all respects of the tender with the specifications and the special terms and conditions mentioned in the notice inviting tender (NIT)

Supply of Student ID Cards:

Sl. No.	Name of the item/works	Quantity	Rate per piece (without GST)	Rate of GST (if applicable)	Rate per piece (with or without GST)
1.	Student Identity Cards for the Session 2024-2025 with College name, Logo & address printed on hanging ribbon	Tentatively 2000 (two thousand)			

Having examined the pre-qualification & other documents published in the website <https://srlm.ac.in/>
I/ we, the undersigned, hereby submit all the necessary information and relevant documents for evaluation:

1. In the event of being selected, I/we agree to supply the above goods in accordance with the terms and conditions mentioned in the Tender document and will make the supply within the stipulated time



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period.

2. I/We also confirm that the normal commercial warrantee/ guarantee ofmonths shall apply to the offered goods.

Place:

Name.....

Date:

Signature with date and official Seal

SRLM