

Phone: +91 7432 991235, +91 3472 295189 EMAIL: srlmahavidyalaya@rediffmail.com

Website: www.srlm.ac.in

## Sudhiranjan Lahiri Mahavidyalaya

(Accredited by NAAC) - ESTD 1966

(Affiliated to the University of Kalyani & Approved by the UGC under section 2 (f) & 128)
P.O. - MAJDIA, DIST. NADIA PIN – 741507 WEST BENGAL, INDIA.

Ref. No: CL/03/2025

Date: 18.09.2025

## Notice

Reference: Notification No. 643-HED-17011(23)/1/2025-CS SEC,
Department of Higher Education, Govt. of West Bengal dated 29.08.2025

Project Name: Name of the Project: Procurement of Books and Journals for New Syllabus of Govt. Aided College. Fund from Dept. of Higher Education, Govt. of West Bengal

According to above mentioned notification to fulfil the project of *Dept. of Higher Education, Govt. of West Bengal*, all Head of the Departments (Except Self-financing Courses) are hereby requested to prepare their requisition of required books in excel file following given format and two Journals invoice from the publisher according to New Syllabus (NEP-2020) in consultation with the other teachers of the department and to submit it to mail ID: <a href="mailto:librarysrlm@rediffmail.com">librarysrlm@rediffmail.com</a> in prescribed excel format within 7 days. For avoid duplication, please see the newly purchased books and existing books available in the library of our college.

New requisition format is available in the college website and SRLM what app group.

Any regular students also entitled to submit their required book requisition through their Head of the Department.

Therefore, all teachers and students are requested to submit their book requisition to their Departmental Head within 7 days from the circulation of this notice and all the Departmental Heads are request to collect all the requisitions of the department and submit it to the library.

Counter signature by Principal

(Dr. Dipankar Ghosh)

DR. DIPANKAR GHOSH
PRINCIPAL
Sudhiranjan Lahiri Mahavidyalaya
MAJDIA, NADIA

Librarian

(Dr. Sanat Kumar Biswas)

Librarian Sudhiranjan Lahiri Wahavidyalaya P.O.-Majdia, Nadia

## SUDHIRANJAN LAHIRI MAHAVIDYALAYA CENTRAL LIBRARY

## REQUISITION SLIP FOR BOOKS AND JOURNALS

Name of the Requestor.

Department:

Name of the Project: Procurement of Books and Journals for New Syllabus of Govt. Aided College. Fund from Dept. of Higher Education, Govt. of West Bengal

Please fill up the format carefully and send to: librarysrlm@rediffmail.com

(Prepared in excel only)

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